

# How to prepare for successful application documents for graduate school applications

How can you improve the quality of your application documents to increase your chance of getting an admission offer from a graduate school in Japan?

Here are some tips that Professor Norifumi Miyokawa, Director of the **International Recruitment Office** of Hokkaido University shared with us:

- 1. **Carefully follow guidelines**: Read carefully and adhere to application guidelines, tailoring your documents to each institution's requirements.
- 2. **Meet the deadlines**: Start preparation early to meet application and admission deadlines. Bear in mind that deadlines are strict, and there is no room for negotiation. Dedicate ample time to develop and gather necessary documents.
- 3. **Craft a specific statement of purpose**: Ensure your application's statement of purpose is focused on your skills, potential, and interest in a specific program at a particular institution. Avoid vague and unfocused language.
- 4. **Ensure accuracy in details**: Provide precise information, avoiding discrepancies in figures like date of birth, year of graduation, and bibliographic details. Inaccuracies diminish competitiveness.
- 5. **Complete application forms**: Avoid leaving the application form incomplete or with large blank spaces. Incompleteness suggests a lack of enthusiasm and readiness for graduate studies.
- 6. **Edit and proofread**: Before submission, thoroughly edit and proofread your forms and statement essays. Seek input from others for improvements.
- 7. **Polite communication is key**: Understand that the selection process begins with your initial contact with a university. Be polite in communications, not just with potential supervisors but also with admission officers. Arrogance can hinder success.

Wishing you the best of luck in your upcoming applications for graduate studies in Japan.

\*Hokkaido University International Recruitment Office email address: future.grad@oia.hokudai.ac.jp

## Introduction to Schools and Programmes



The International University of Japan (IUJ) was created in 1982, as Japan's first graduateschool-only university, by bold leaders with a unique vision representing businesses, governments, and world organizations. IUJ equips students with interdisciplinary skills in politics, economics, and management, as well as historical and cultural perspectives to take on current global issues in their chosen profession. Offering an English-only curriculum to students from 70 countries taught by a highly qualified faculty, IUJ boasts master's and doctoral degrees in two graduate schools:

GSIR - <u>Graduate School of International Relations</u>
 GSIM - <u>Graduate School of International Management</u>

In recent years, IUJ has committed to human resource development in Africa. Through Japanese government scholarships such as JICA's ABE Initiative, and IUJ's own scholarships, we have accepted many students from Africa. They are enjoying their study abroad experience in Niigata while working hard on their academic work. The snow season is coming. Students will have fan a variety of recreational activities such as skiing, snowboarding, and campus event snow festival.



#### International University of Japan (IUJ)

#### Master's Programs

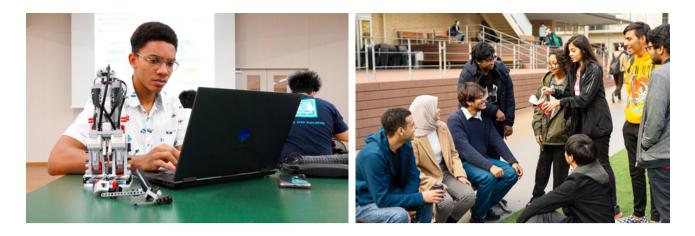
Application period: 1st Round: 25 January / 2nd Round: 13 February / 3rd Round: 21 March
\*If you would like to be considered for a full scholarship, please apply in the 1st or 2nd round.
Applicants in the 3rd round are less likely to be considered for a full scholarship.
Contact: <u>admgsir@iuj.ac.jp</u> (GSIR Admissions) / <u>admgsim@iuj.ac.jp</u>(GSIM Admissions)
Website: <u>https://www.iuj.ac.jp</u>/

### All-English Engineering Degree Program in Kyoto at KUAS

At **Kyoto University of Advanced Science (KUAS**), over 330 students from more than 40 countries are passionately pursuing their dreams. KUAS students from Sub-Saharan African countries are making the most of the opportunities, learning experiences and open environment provided by KUAS. One has recently taken 2nd place at the Google Data Centre Hardware Hackathon! Check out our <u>News & Topics</u> page and <u>student</u> <u>interviews</u> for the details.

State-of-the-art technology is essential to providing state-of-the-art education. Taking this into account, KUAS has constructed a trailblazing program that has the ultimate goal of equipping our students with the immediate real-world skills needed to perform in the modern world of engineering. Specializing in the field of mechanical, electrical and mechatronics technology, the KUAS **engineering program** offers an "outside-in" approach that aligns with current industry trends, allowing our students the opportunity to work with real engineers in Kyoto's full-fledged and continuously flourishing manufacturing industry. Upon graduation, KUAS Faculty of Engineering students will be able to smoothly transition into work at world-renowned companies and institutions not only in Japan, but across the globe.

The Faculty of Engineering focuses on the technology that will help shape our future – ranging from electric vehicles to drones, robots, AI machinery, motor-related solutions, power generation systems and much more. Selected international applicants can receive up to **full** <u>scholarships</u> for their academic excellence, so why not open the door to a new world full of numerous possibilities?



#### Kyoto University of Advanced Science (KUAS)

Faculty of Engineering (Undergraduate)/Graduate School of Engineering (Masters/PhD) Application period (September enrollment 2024): Undergraduate: (Regular entry) 1 December 2023 - 12 January 2024 (Final entry) 5 February 2024 - 8 March 2024 Postgraduate (Pre-application review): 1 December 2023 - 26 January 2024 Contact: admission@kuas.ac.jp (KUAS International Admissions Office) Website: https://www.kuas.ac.jp/en/

### Get Bachelor of Business Administration at APU

The **College of International Management** at **Ritsumeikan Asia Pacific University (APU)** is accredited by AACSB, AMBA and PRME (an initiative of United Nations Global Compact). Our course on Entrepreneurship and Operations Management will **cultivate your creativity and initiative in business ownership and management**. This area of study is for students who aspire to start their own businesses or contribute to the growth and operational effectiveness of existing organizations.

APU's curriculum provides practical with local and global cooperation. While interacting with industries, students learn to provide solutions to new business trends or challenge its sustainability through innovations such as managing digital business transformation. You will deepen your knowledge on business through case and entrepreneurship competitions, product development projects, internships and alumni networking with people across the globe.

APU's diverse and inclusive learning environment ensures you unique opportunities to grow personally and professionally. Join our College of International Management and become a force of good in your career.



#### Ritsumeikan Asia Pacific University (APU)

College of International Management Application period (September enrollment 2024): 5 October 2023 – 19 March 2024 Scholarships deadlines: APU Tuition Reduction (last for 4 years of study period): March 19, 2024 AP House Global Community (11 months free on-campus housing to first-year applicants only): December 20, 2023 Contact: welcome@apu.ac.jp (International Admissions Office) Website: https://admissions.apu.ac.jp/course/apm/

## Bachelor's Program in Global Issues: Studyglobal issues from interdisciplinary and practical view

Bachelor's Program in Global Issues (BPGI) at **University of Tsukuba** is a four-year degree program conducted in English.

The objectives of the program shall be to cultivate human resources who will acquire broad basic knowledge beyond the disciplines for gaining an overall perspective of global issues, who will enthusiastically seek on their own information and technology beyond their particular fields to resolve problems related to human beings and the environment, and who are capable of making decisions on optimal solutions from among many options.

Many original **Problem/Project Based Learning (PBL)** courses are in store to build the students' strength to think for themselves and find their solution to global issues. Courses reinforcing their area of specialization can also be taken depending on their interest.



#### **University of Tsukuba**

#### Bachelor's Program in Global Issues (BPGI)

Application period (October enrollment 2024): 1 March from 12 pm to 22 March until 5 pm (JST, UTC+9) Contact: <u>bpgi-office@un.tsukuba.ac.jp</u> (Bachelor's Program in Global Issues Office) Website: <u>https://bpgi.tsukuba.ac.jp/</u>

### Find your future in Business, Economics, Politics, Psychology and more at iCLA

The International College of Liberal Arts (iCLA) at Yamanashi Gakuin University is a four-year, American style liberal arts college where the primary language of instruction is English. Students can choose from a wide array of courses as part of an innovative curriculum which leads to a bachelor's degree in International Liberal Arts with majors in Global Business and Economics, Interdisciplinary Arts, Japan Studies, Political Science, and Psychology

Students can also choose from a wide variety of elective courses in **Data Science**, **Japanese Language**, and **Sociology**.

Located just 90 minutes west of Tokyo, iCLA combines a multi-cultural learning environment with a beautifully traditional Japanese setting in the shadow of Mt Fuji. iCLA offers students the unique opportunity to immerse themselves in the very essence of Japanese culture, whilst acquiring a contemporary and globally relevant education at our state of the art facilities. iCLA offers a **tuition reduction scholarship**, for full details please see <u>here</u>.



#### Yamanashi Gakuin University

International College of Liberal Arts (iCLA) Application period (September enrollment 2024): Till 15 April 2024 \* Application for April 2025 intake will open on 1 April 2024. Contact: <u>i.admission@c2c.ac.jp</u> (YGU Admission Office) Websites: <u>https://www.icla.ygu.ac.jp/en/</u>

## Scholarships



# Ashinaga Africa Initiative (AAI) offers full financial support for undergraduate studies

<u>Ashinaga</u> is a Japanese foundation headquartered in Tokyo. We provide financial support and emotional care to young people around the world who have lost either one or both parents.

The Ashinaga Africa Initiative (AAI) is an international leadership programme that cultivates the next generation of leaders to contribute to the development of sub-Saharan Africa.

The Ashinaga Africa Initiative provides access to full financial support to study at a university abroad, including tuition, room, travel costs and other necessary fees.

Applications are open until 19 January 2024.

#### Eligibility

- Have lost one or both parents.
- Are citizens of one of the 49 sub-Saharan countries.
- Have completed 3 years of high school with an excellent academic record, and consistently placed in the top 10% of their class.
- Are committed to returning to sub-Saharan Africa and using their professional path to contribute to its socio-economic progress.
- Are able and willing to spend a gap year to complete the full-time Ashinaga Preparation Year Curriculum

#### Ashinaga Africa Initiative (AAI)

**Online application form**: Click <u>here</u>. <u>Applicant Handbook</u> answers all key questions about the application Contact: <u>admissions.en@ashinaga.org</u>



Since 2014, **Study in Japan Global Network Project for Sub-Saharan Africa** has been implemented by Hokkaido University, commissioned by the Ministry of Education, Culture, Sports, Science and Technology (MEXT-Japan). This project, shortly called "**Study in Japan for Africa**," intends to assist talented prospective students from Africa in realizing their dream to study in Japan by providing information, consultations, and advice.

#### Study in Japan for Africa

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