

How to Cloud – Rules of handling Schul.cloud

In collaboration with the teachers' conference and the parents' council of our school, the school board has set the following rules for communication via our "Schul.cloud":

- 1. The school community's main channel for communication is the "Schulcloud".
 - Here all important information concerning everyday issues of our school are being communicated.
- 2. We limit these notifications to the essentials.
- 3. We pay attention to polite communication.
- 4. Note of sickness will be send to the class's teacher in a personal chat and by calling the school's office.
- 5. Inquiries about homework may be send to fellow students. However teachers communicate homework during lessons, not via "Schulcloud".
- 6. We understand that messages cannot be answered immediately. We intend to answer any inquiry within two days.
- 7. During weekends and when being sick everybody may have a break from "Schulcloud".
- 8. We delete any attached files we have send via "Schulcloud" on our own.